



16.1 SciQuest Release Upgrade

April 2016

Topics

- **Reminders**
 - BearBuy Outage
- **What's new with 16.1?**
- **System and Browser Requirements**
- **Resources & Support**

REMINDERS



BearBuy Unavailable

- **BearBuy will be unavailable Friday, April 8th at 6PM to Sunday, April 10th at 9AM.**
 - BearBuy will be up and running on Monday, April 11th.
 - BFS will remain available during its normal daily hours of 7AM until 9PM.
- **What to expect during the outage**
 - BearBuy will not be available
 - In the event of a true purchasing emergency, please contact your Campus Buyer for assistance.

What's New With 16.1



Changes to Access Points for Action Items and Notifications

In 16.1, the options for accessing Action Items and Notifications have been changed from text to icons.



Current:



Action Items and Notifications are accessed by clicking on the text.

With 16.1 Release:



- Action items are accessed by clicking the flag icon 
- Notifications are accessed by clicking the bell icon 

The functionality of both features remains the same.

Ability to Modify a Saved Document Search

In 16.1, saved document searches can now be edited and updated.

Current:

Filtered By

Supplier [Remove All]

Type

Non-Catalog

Zip Code

20 Miles From 94720

Existing saved searches cannot be modified, instead a new saved search had to be created to incorporate the updated filters.

With 16.1 Release:

Search Details

Saved Search: Supplier Search ABC

Filtered By

Supplier [Remove All]

Shopping/AP Status

Active

Type

Non-Catalog

Zip Code

5 Miles From 94720

▼

Saved searches can be modified to add or remove filters without having to create a new saved search. Modified saved searches are noted by the word *modified* displayed by the search name.

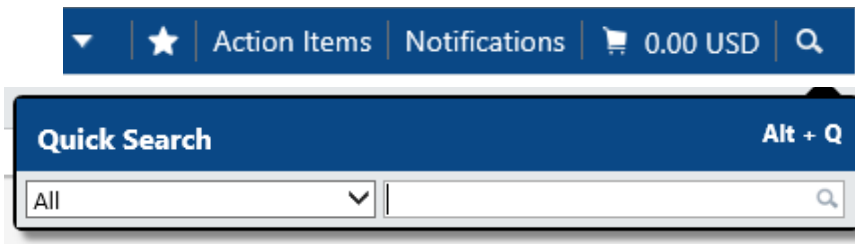
Search Details

Saved Search: Supplier Search ABC (*modified*)

Quick Search Improved

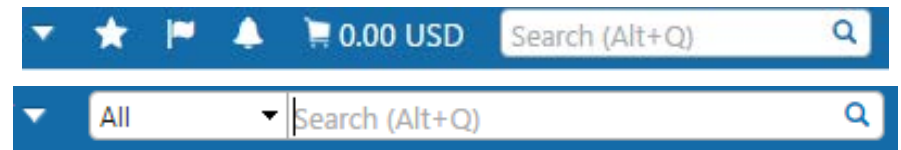
In 16.1, when you click quick search the input field expands to fill the top banner.

Current:

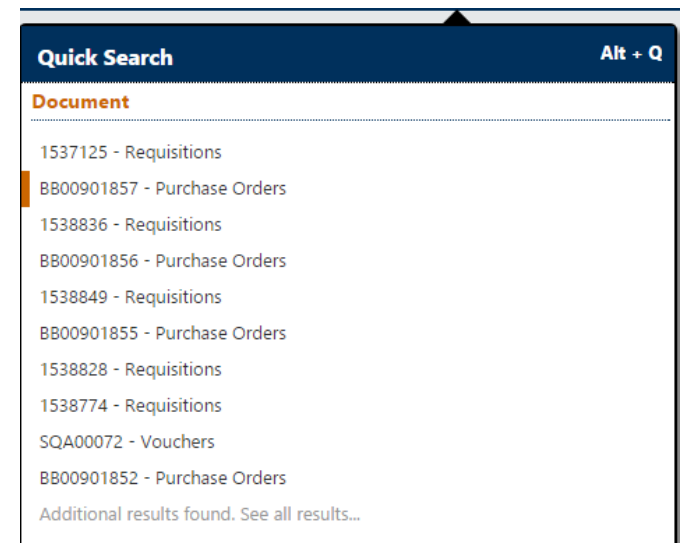


When you click the quick search icon, the quick search input field would expand under the top banner bar.

With 16.1 Release:



The quick search input field now expands to fill the top banner bar. You are now able to use the up and down arrow keys to scroll through the search results.



SYSTEM & BROWSER REQUIREMENTS



System & Browser Requirements

Platform	Supported Browsers
Windows	Internet Explorer (IE) Only Version 11 Edge – With SelectSite 16.1 and Windows 10 Chrome – latest version – automatically updated by Google Firefox – latest version – automatically updated by Mozilla Opera 10 and higher
Macintosh	Safari 4.0 and higher Firefox – latest version – automatically updated by Mozilla
iPad DETAILS	Safari – embedded browser within the iPad

- Effective January 2016 Microsoft supports only Internet Explorer browser version IE11. In keeping with SciQuest policy to support only browsers that are supported by the vendor, SciQuest supports only browser version IE11 of Internet Explorer. <https://www.microsoft.com/en-us/WindowsForBusiness/End-of-IE-support>
- Email approvals are designed to work with embedded browsers for Android, Blackberry, and iPhone/iPad mobile devices. Readability of emails vary based on email client and formatting selected.
- iPad is supported by SciQuest, however not all Supplier punch-out sites will support use of this device.
- Although Safari is supported by SciQuest, not all Supplier punch-out sites support this browser.

RESOURCES & SUPPORT



Resources

- Contact the BearBuy Help Desk
 - (510) 664-9000 Option 1, Option 2
 - Mon-Fri 8AM to 5PM
 - [Email BearBuy Help](mailto:bearbuyhelp@berkeley.edu) (bearbuyhelp@berkeley.edu)
- The Supply Chain Management BearBuy web page is the source for the most up to date news, announcements and training resources.
 - supplychain.berkeley.edu/bearbuy
- Job aids & guides are available on the Instructional Resources page.
 - supplychain.berkeley.edu/bearbuy/instructional-resources-0