

UC Berkeley Mission



Teaching



Research



Public Service

By the numbers – FY2018

- **212,932 purchase orders & 377,903 lines**
- **4,550 unique users per month**
- **PO spend \$526 million**
- **\$18.43 million annual savings**

**I put an order into BearBuy,
I feel like I'm waiting for something that will
not happen...**



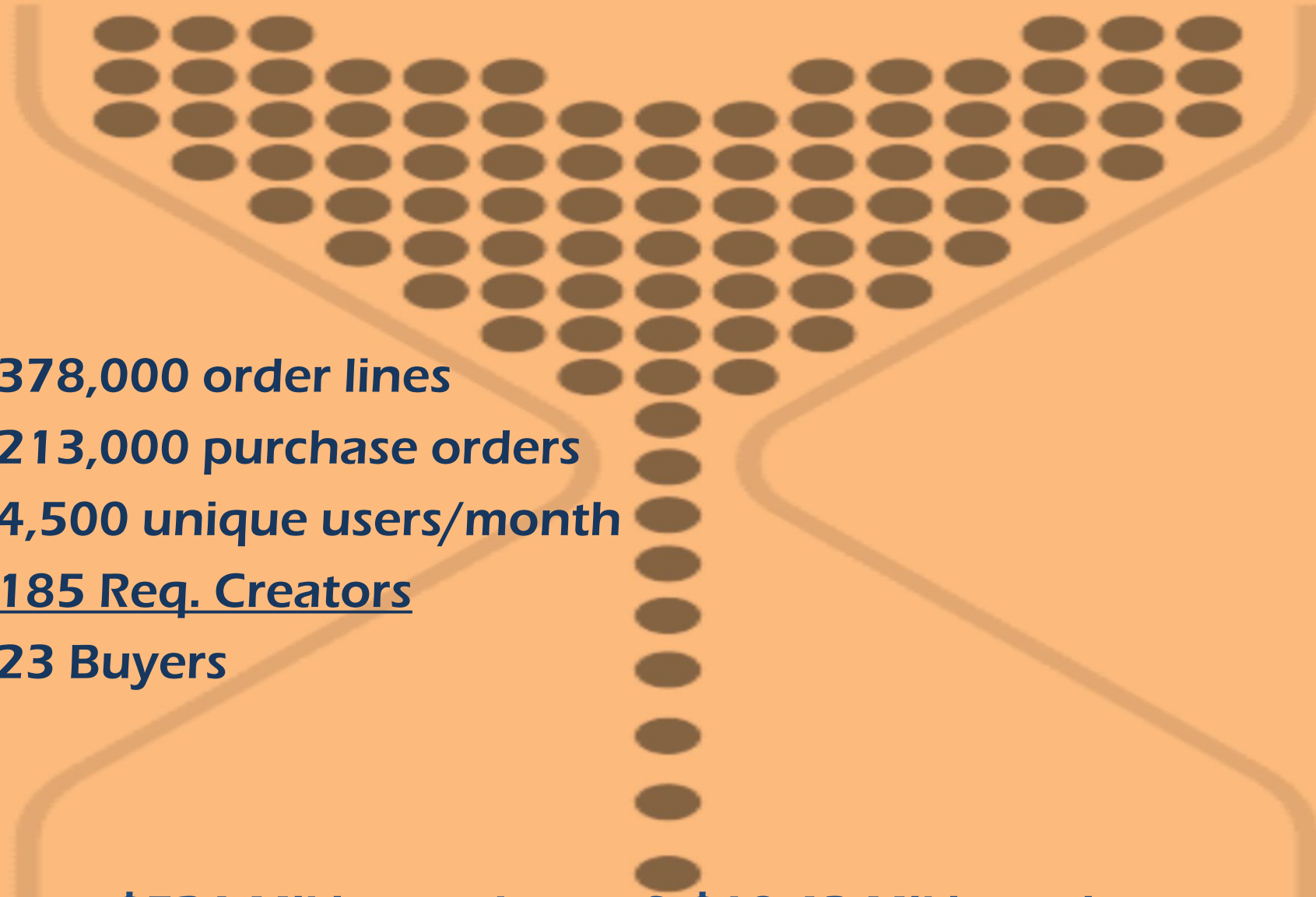
Only 29% of Requisitions are approved in the same day

56% of Requisitions are less than \$250



**Every cart goes to a req. creator for approval
regardless of \$ amount**



- 
- **378,000 order lines**
 - **213,000 purchase orders**
 - **4,500 unique users/month**
 - **185 Req. Creators**
 - **23 Buyers**

\$526 Mil in purchases & \$18.43 Mil in savings

Auto Approval of Catalog Orders Increasing from \$1k to \$5k on April 14, 2019





Auto Approval

**Catalog orders <\$5K and
Non-catalog orders for goods <\$ 1K
will:**

- **By-pass req creator if chart of account information is complete**
- **Eliminate the need for req approval**
- **Be exempt from voucher approval – system assumes order is received**

Auto Approval

Catalog Orders < \$5K and Goods < \$1K



Auto-Approvals

	Count	% of Count	Paid Amount
Catalog < \$1k	81,440	13%	\$13.7M
Non-Catalog < \$1k	22,914	4%	\$6.1M
Current Total	104,354	17%	\$19.8M
Add: Catalog \$1k to \$5k	4,495	1%	\$8.8M
New Total	108,849	18%	\$28.6M

Based on FY17 spend data. Total spend of \$1.1B for 633K vouchers.

Leaning Procurement Update

- **Low Value Purchase Authorization - LVPA from \$5,000 - \$10,000 (except restricted purchases)**
- **Price Reasonableness & Basis For Award forms, increased from \$10,000 to \$100,000 (except Federal Funding)**



**Questions and Training, contact
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Visit us at: Supplychain.Berkeley.edu



Some of the your fellow Bears making things happen

- Laurina Ashby, Mike Murphy, Norma Jones, Keith Muller, Luis Diaz, Kathryn Wright, Ezequiel Gonzalez, Renita Esclovon, Anna Zheng, Joy Carchidi, Patrick Montoya
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