# UC Berkeley, Supply Chain Management

**MINIMUM INSURANCE REQUIREMENTS FOR SUPPLIERS**

United States Vendors Only

The Supplier must, at its own expense, obtain and keep in force during the entire term of this contract or issue a blanket certificate issued to the Regents to cover any work done for the University for the next year. Certificate of insurance evidencing said insurance must be on file in the Procurement before commencing and services. The insurance policy covered by the certificate of insurance cannot be cancelled or reduced without fifteen (15) days prior written notice to the University.

# MINIMUM LEVELS OF COVERAGE

The following are the *minimum* insurance coverage and policy limits that must be included in *all* contracts with Suppliers per the [UC’s Terms and Conditions](https://www.ucop.edu/procurement-services/policies-forms/index.html). Depending on the activity involved in the contract, additional coverage may be necessary (see Section B below).

# Commercial General Liability

$1,000,000 Each Occurrence

$2,000,000 Products Completed Operations Aggregate

$1,000,000 Personal & Advertising Injury

$2,000,000 General Aggregate

# Business Auto Liability

$1,000,000

# Professional Liability

$2,000,000

# W ork e rs ’ Compe ns a tion

$1,000,000

# Supplier Fidelity Bond or Crime Coverage

$1,000,000

# ADDITIONAL COVERAGE

Additional coverage may be necessary, depending on the activity involved in the contract. For example, additional coverage and limits are normally required for activities that involve a higher risk, including but not limited to:

* Events at which alcohol will be served or sold;
* Data Security / Cyber Insurance;
* Charters of aircraft, watercraft or ground transportation (See Transportation – Minimum Insurance Requirements for Contractors/External Users);
* Construction activities, including but not limited to facilities alteration, equipment installation (non-health), campus planning, demolition, engineering, land use and materials testing (See Construction – Insurance Requirements for Construction Related Contracts/Service Agreements);
* Health related contracts, including but not limited to contracts for with physicians, medical groups, hospitals, vendors to University medical centers, patient transport and purchasing or installation of medical equipment (See Health Related – Minimum Insurance Requirements for Contractors/External Users);
* Environmental activities, including but not limited to purchase, use or application of hazardous materials, environmental testing, monitoring, assessment or cleanup, transport of hazardous material, pesticide spraying, and certain recycling and waste reduction activities.
* Contracts with professionals such as lawyers, actuaries, child care professionals, and executive search consultants.

1. **ADDITIONAL INSURED**

All certificates of insurance for purchase orders, equipment installation, service agreements and charter of commercial public carriers must name “The Regents of the University of California” as additional insured.

Supplier shall use the following address in the Certificate Holder location:

The Regents of the University of California

University of California, Berkeley

Supply Chain Management – Insurance Desk

1608 4th Street, Suite 217

Berkeley, CA 94710-7600